

CIRCULAR

Dear Parents,

“Greetings from IIS Dammam”

International Indian School Dammam has started the registration process for admission to all the classes for the academic session 2022 – 2023. All the parents are requested to fill the admission form available on the school website www.iisdammam.edu.sa.

The age limit of the child calculated as on **31 March 2022** for admission to various classes is mentioned below:

CLASS	AGE
LKG	3 years 6 months – 4 years 6 months
UKG	4 years 6 months – 5 years 6 months
CLASS 1	5 years 6 months – 6 years 6 months
	SO ON

The admission process will begin shortly and all the parents who have registered online for admission of their wards are requested to come to the Boys’ Section for completing the process of admission of their ward.

The scheduled date and time will be sent to you by Email / SMS on your registered mobile number. You are kindly requested to strictly follow the time allotted to you for completion of the admission process.

You are requested to bring the printed application along with the following documents for verification at the time of admission:

1. Original Passport of the Child for verification.
2. Passport & Iqama copies of father, mother & child (2-Iqama copies of the child)
3. Iqama copy of the father & child showing last renewal status (MOI print-out).
4. Visa stamped page of the child’s passport (for new arrival in the kingdom and whose iqama is under process).
5. Original Transfer Certificate from the last school attended for admissions from Class IV and above
6. Two passport sized photographs.
7. Original Mark sheets of the final examination in case of admissions for classes X and above.

In order to confirm the admission of your ward the applicable establishment fee and the tuition fee for April 2022 has to be paid immediately. For details regarding the fee payment and refund rules kindly refer to the Prospectus 2022-2023 available on the school website.

Kindly note:

1. Please do not bring your child along with you.
2. Only one parent is allowed to come with all the documents.
3. All safety guidelines as per MOH are to be strictly followed .



MAHENAZ FARID
Principal

