

INTERNATIONAL INDIAN SCHOOL, DAMMAM

COMPUTER SCIENCE

Name:

Worksheet No: 4

Class: 1

Sec:

Roll No:

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COMPUTER – KEYBOARD

We use a pencil or a pen to write in our notepad. Likewise, we need a keyboard to type characters, words or sentences on a computer.



This is a Keyboard. It is used to type words and numbers into the computer.

Alphabet Keys

Alphabet keys are 26 in number, A-Z. They are used to type words and sentences.



Number Keys

These are used to type numbers and are marked from 0 to 9.



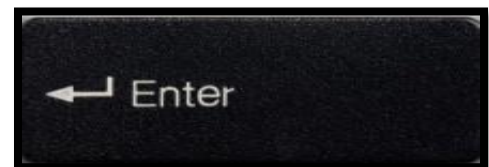
Spacebar Key

It is the longest key on the keyboard. It is used to add spaces between words, letters or numbers.



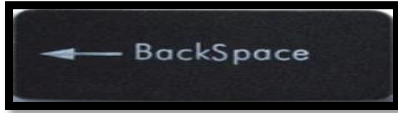
Enter Key

It is used to bring the cursor to the next line.



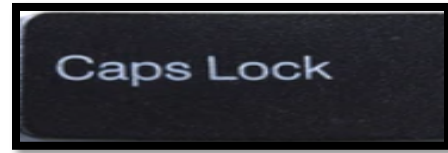
Backspace Key

It works like an eraser. By pressing this key, you can erase the letters one by one left to the cursor.



Caps Lock Key

The Caps Lock is used to type capital letters.



Cursor

It is a blinking line (|) on the monitor.

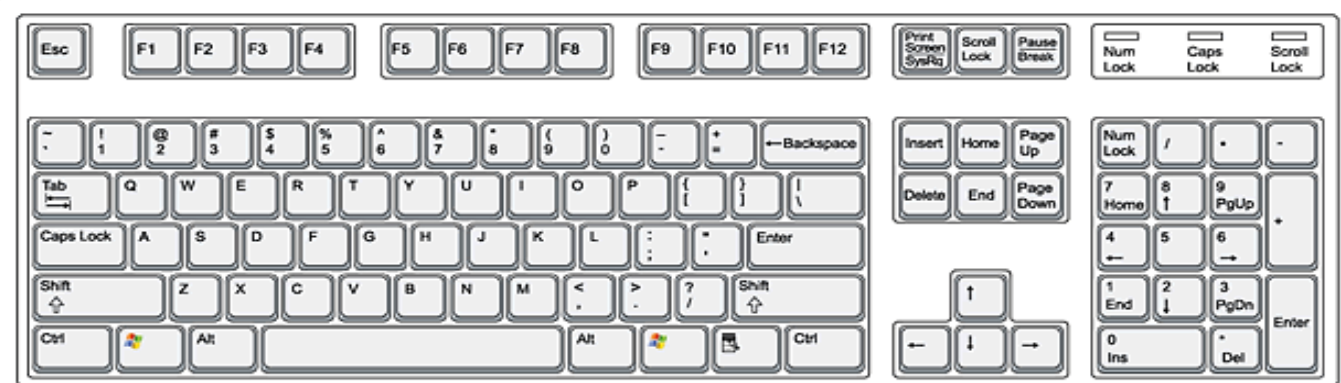
A. Circle the correct answer from the bracket.

1. A computer has a keyboard with (four / **many**) keys.
2. The keys on which alphabets are written are called (**alphabet** / number) keys.
3. The (Caps Lock / **Spacebar**) key is used to add blank spaces between the words.
4. The keys on which number are written are called (Alphabet / **Number**) keys.

B. Match the following

1	Number Keys	Longest Key	
2	Spacebar Key	10	
3	Caps Lock Key	26	
4	Alphabet Keys	Capital letter	

C. Colour the Keyboard



- **Alphabet Keys - Red**
- **Number Keys – Green**

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MOUSE



I can use a mouse,

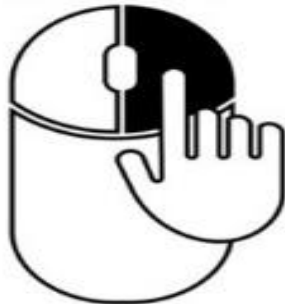
- *To draw pictures.*
- *To play games.*
- *To select items on the monitor.*
- *To double-click items to open them.*
- *To scroll page up and down.*
- *To drag and drop items from one place to another.*

Mouse actions:

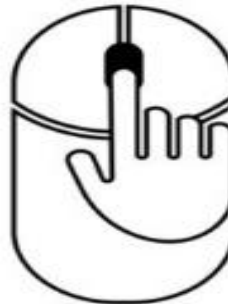
★ LEFT CLICK



★ RIGHT CLICK



★ SCROLL



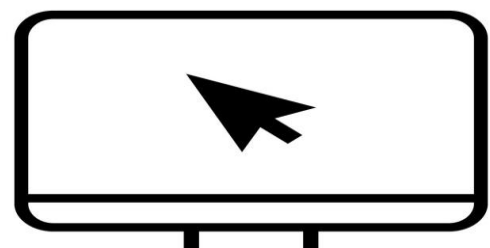
★ DOUBLE CLICK



How to hold a mouse?



Mouse Pointer



I. Circle the correct answer.

1. A mouse help us to (write / **draw**) pictures.

2. The small arrow on the monitor is known as (key/ **mouse pointer**).

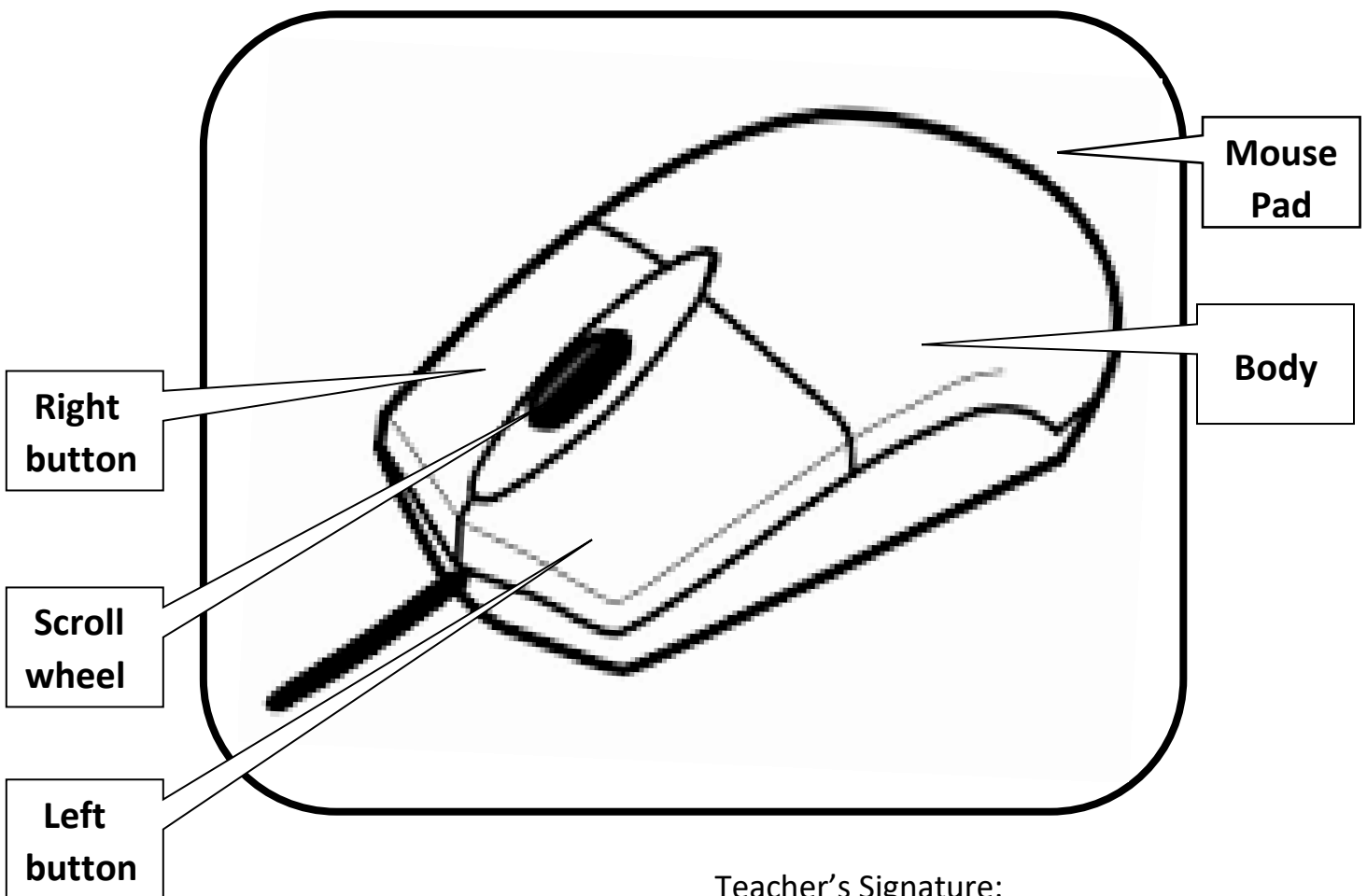
II. Write T(True) or F(False):

1. A mouse has five buttons.

2. A mouse helps to select any item on the monitor.

III. Colour the picture.

COMPUTER MOUSE



Teacher's Signature: _____

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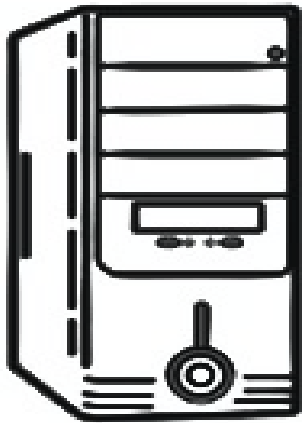
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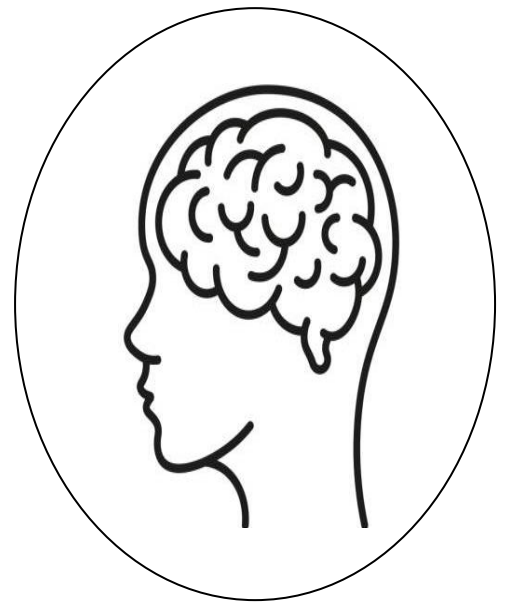
Roll No:

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CPU - Central Processing Unit



Just like the **human brain** controls the entire body, the **CPU** controls the computer



- Like you have a brain to think and understand, similarly, A computer also has a brain, which is called **CPU**.
- The full form of **CPU** is the **Central Processing Unit**.
- **CPU** controls all the activities of the computer.
- **CPU** is called the **brain** of the computer.
- It is present inside the CPU box.
- All the parts of the computer are connected to the **CPU**.
- CPU contains Power ON button.

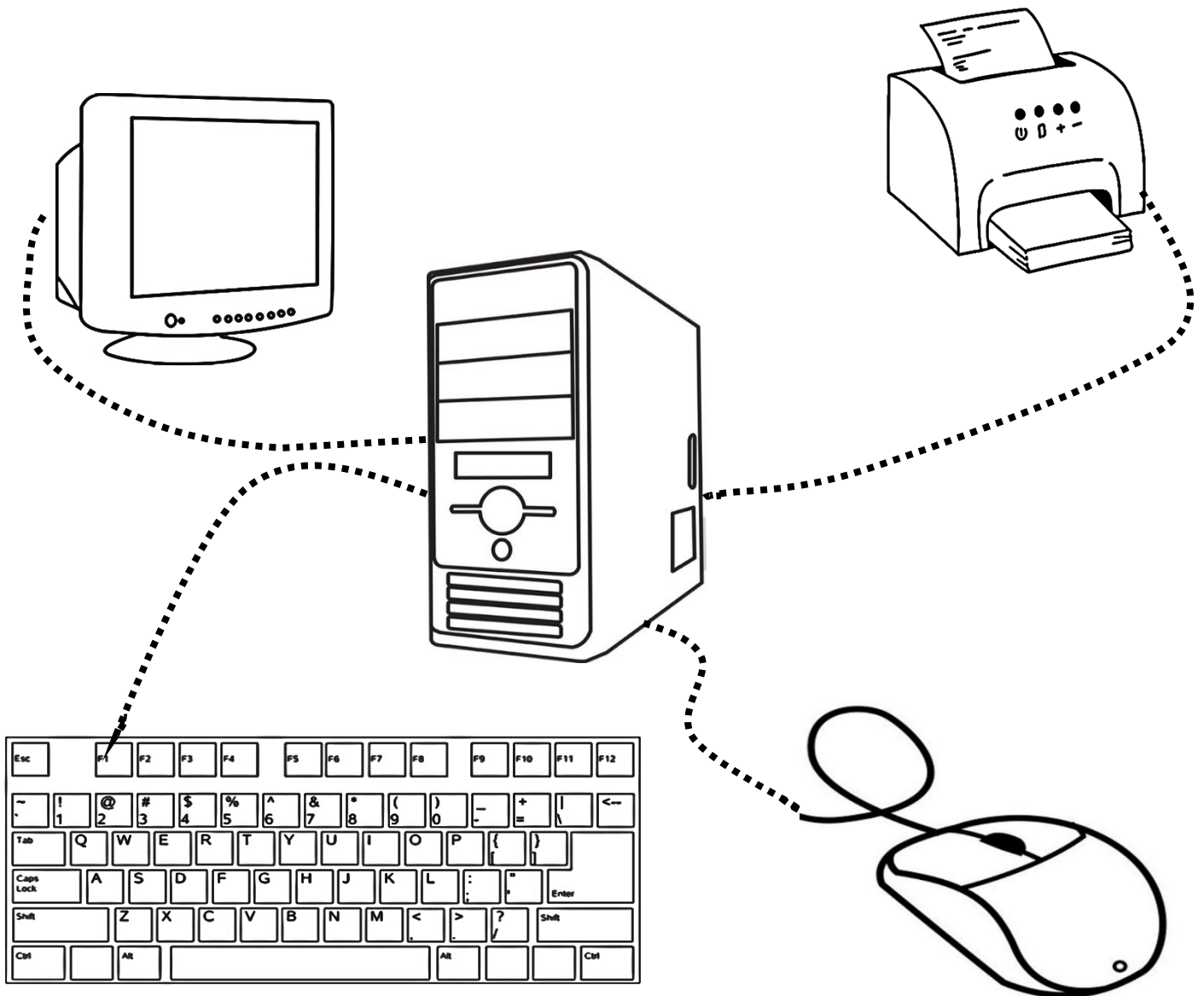
I. Circle the correct answer.

1. (CPU / Printer) controls all the activities of the computer.
2. All the parts of the computer are connected to the (CPU / Mouse).

II. Write True or False.

1. CPU stands for Central Processing Unit.
2. Monitor is the brain of the computer.

III. Connect all the parts of the computer to CPU.



Teacher's Signature:

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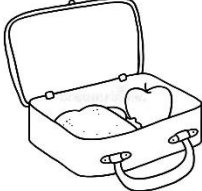
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STORAGE DEVICES

The place where we store our things are called **storage places**.

	Al mirah is a storage place to keep our clothes, toys and books.
	School bag is a storage place to keep our books, lunch box, water bottle etc.
	Lunch box is also a storage place to store your food that you can carry to school.

Similarly a DVD or a PENDRIVE is used to store data.

You can store games, letters, stories, drawings, songs, cartoons etc. in them. You can use the stored data whenever you need it.



Pendrive

DVD



External HDD

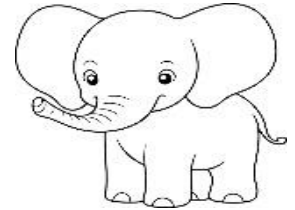
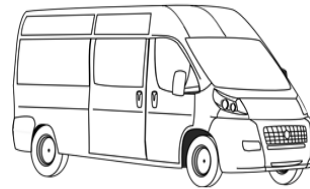
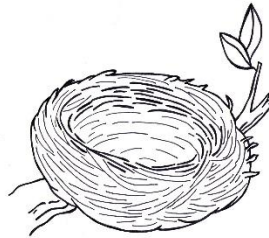
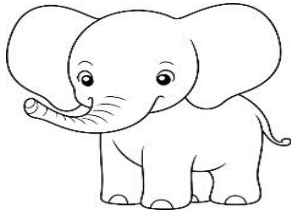


Internal HDD

A hard disk is also a device used by computers to store data.

Hard disk can be inside(internal) and outside (external) the CPU box.

A. Write the first letter of the words given below and you will get the name of a storage device:



B. Match the Following:

1		HARD DISK	
2		PENDRIVE	
3		CD	

Teacher's Signature: _____