

INTERNATIONAL INDIAN SCHOOL – DAMMAM.

REF: IIS: PRINC: CIR: 0217:24

15 February 2024

Circular

Dear parents,

'Greetings from IIS Dammam'

As per the instructions received from the Ministry of Education-Eastern Province, they will be receiving the TC for attestation only through the schools. No parents are allowed to submit the TC directly to the MOE.

The school will submit the TC once in a week to the MOE as only one day is allotted for IIS Dammam by MOE for TC attestation.

The school will get the TC attested by the Ministry of Education, Eastern Province and the parents can collect it from the school after the process is completed.

Those parents who require TC attestation from MOE are kindly requested to submit the following documents:

1. Original TC that needs to be attested
2. Original Progress Report of the previous class
3. Copy of Passport and Iqama of the student
4. Copy of Passport and Iqama of the father
5. Exit paper if student is leaving the kingdom and applying for admission in any school in the gulf countries

Parents may kindly make a note of it.


15/02/2024

SUNIL PETER
Principal

Asse. Principal-GS/VP Academic-BS
All Section Heads

Cc: The Chairman & All Members of the MC

