

INTERNATIONAL INDIAN SCHOOL DAMMAM

REF: IIS: PRINC: CIR: 0241:24

8th May 2024

CIRCULAR

Formulation of the School Managing Committee of IIS Dammam 2024-2027

Dear Parents/Guardians,

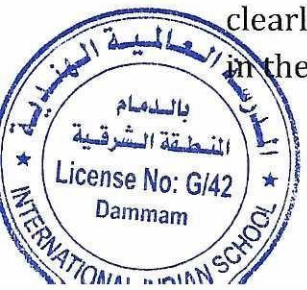
Greetings from IIS Dammam!

This is to inform you that the process of formation of the **School Managing Committee 2024-2027** for International Indian School Dammam has started as the term of the present managing committee is going to complete.

School Managing Committee will comprise of parents who qualify criteria as laid down by the Ministry of Education and who wish to contribute to the School through voluntary basis without seeking any influence/ advantages/ benefits in return.


The school managing committee will comprise of seven members, out of which at least one will be a female member. The tenure of the Managing Committee will be 3 (three) Hijri years. Parents who are interested to be a part of the School Managing committee may collect the application form from the School Reception between 8.30 am to 1.30 pm from **Wednesday 8th May 2024 to Wednesday, 22nd May 2024.**

1. The candidate must fulfill the following conditions:
 - a) Must be a parent of student/s for at least one year as per school record.
 - b) Dues for his/her children must be cleared up to March 2024
 - c) Must have a valid Iqama.
 - d) Must be holding Indian Passport.
 - e) Must hold a University Degree as a minimum qualification duly attested by the competent authority (MHRD/MEA) and holding a responsible position in a reputed company / organization. Masters/Professional degree holders will be preferred. Degrees earned after regular course of study will be considered as the qualification. Diploma or other certificate program will not be considered.
 - f) Should not be a school employee or a spouse of any employee of the School / relative of the school employee/ member of another school committee or former employee of the school.
 - g) Must have a no objection certificate from his/her employer / sponsor in original, duly attested by the Chamber of Commerce and Industry, in which the sponsor should clearly mention that he/she is agreeable for the active participation of the candidate in the Managing Committee meetings for the next three years and that the candidate



will be in a position to attend the monthly meetings or any emergency meetings at a short notice. NOC should be issued from the officials like MD, GM, CEO or similar positions in the Company/Firm. Candidates working in Government Organizations have to take NOC from the concerned Ministry and not by the department head. If the candidate himself/herself is running a Company or business, he/she has to take NOC from the owner or sponsor of the Company.

- h) Must not be a Diplomat/Official of the Indian Embassy, Riyadh or the Consulate General of India, Jeddah.
 - i) His/her place of work and place of residence should be within the limits of Dammam and Khobar areas (Qatif, Rastanura, Abgaia).
 - j) Must produce a salary certificate issued by his employer attested by the Chamber of Commerce and Industry KSA clearly stating that his monthly basic salary is not less than SR 8000 per month.
 - k) The native state of a candidate will be decided based on the permanent address given in his/her passport.
 - l) The profession of the candidate will be considered on the basis of his/her Iqama.
 - m) Must submit reference of two responsible Indian Nationals in KSA who will stand guarantee for him/her in connection with his/her conduct and financial soundness.
 - n) He/she should submit a brief note not exceeding 100 words in which he/she should propose the manner in which he/she plans to ensure better education to the children of Indian Community and the academic progress of school during his/her tenure of membership, if selected.
2. The Parents of children studying in Classes XI/ XII are not eligible to put their candidature unless they have other children in lower classes.
 3. Self-attested photocopy of the valid Iqama should be attached with the application (original must be shown at the time of submission of the nomination forms).
 4. Updated CV should also be attached with the application.
 5. Candidates are requested to submit the forms duly completed in all respects along with the required documents in a sealed envelope to the Principal, IISD before Wednesday, 22nd May 2024 between 8.30 am to 2.00 pm.


08/05/2024

SUNIL PETER
Principal

