

## INTERNATIONAL INDIAN SCHOOL

DAMMAM

Tele: 8142801, Fax: 814 2806

## REQUEST FOR QUOTATION

Vendors Name & Address	Send Date	Closing Date	Quoted Date	Quotation Date	Delivery Date
	17.12.2025	04.01.2026			
Quoted By:					

S/N	Item Code	Item Description	Reqd. Qty	Amount
		Sealed quotations are invited from reputed printing firms for the printing and supply of the School Magazine FOCUS		
		Printing of school magazine FOCUS 2024-25 as per details given	9,000	
1		Printing of school magazine FOCUS 2024-25 as per details given		
2		No. of pages approx: 4 + 200		
3		Size: A4 size (29.7 x 21 cms)		
4		Paper: Inside 115 gms art glossy, Cover page in 350 gm art glossy		
5		Color: All pages in multi (4)color		
6		Binding: Perfect binding with lamination on cover for all copies		
7		Color separation, layout/artwork/proof etc by the printer.		
		<b>Special Note:</b> <b>BELOW DOCUMENTS ARE MANDATORY ALONG WITH THE OFFER. FAILURE TO SUBMIT DOCUMENTS WITH OFFER WILL LEAD TO DISQUALIFICATION.</b>		
		1.Details of RFQ or Quoted Items to be mentioned on top of the sealed Envelope. 2. All Quotes shall be in Original , Signed and Stamped (Photocopy or System Generated is not permitted). 3. Technical Details of Quoted Item (Manufacturer, Model No. Specifications, Dimensions, etc shall be clearly mentioned)		
		1. COMPANY PREQUALIFICATION DOCUMENTS a) Commercial Registration [CR] certificate. b) Chamber of Commerce certificate. c) National Address. d) VAT Certificate. e) BAN [Business activity number] Certificate.		

Sealed Quotations are to be dropped in the bid box boys section on or before 04.01.2026, upto 2.00 pm

Kindly contact Mr. Shakeel Ahmad ( 0508846047) for any clarification and more details, between 8.00 a.m. To 2 p.m. (Sunday to Thursday)

18/12/2025  
PRINCIPAL

