

**CIRCULAR**

**Private Cars/ Vans / Private Buses & Student's Entry/Exit Regulations**

Dear Parents,

**Greetings from IIS Dammam!**

As the new Academic Year 2026-2027 has commenced, kindly find the below Entry and Exit Guidelines for all.


**Unity Campus:**

- ❖ Only School Buses shall be permitted to enter the main ground through **Gate No 6**.
- ❖ **Private Buses / Vans / Coasters** must drop off the students / staff at **Gate No 6 or 7 only**.  
Please note that Private Buses / Vans / Coasters **will not be allowed to drop off/pick up students & staff at Gate No 1, 2, 3 and 4**.
- ❖ **Gate No 1,2, 3 & 4** are to be used by staff and by parents to pick up / drop off their children.
- ❖ **Gate No 8: Not to be used and shall be closed**.
- ❖ Parents and private van drivers are allowed to drop off the students only in the ground floor area. Staff on duty will guide the students to their respective classes.

**Vision Campus:**

- ❖ Only School Buses shall be permitted to enter the school ground through **Gate number 2** (Near Rakah Main Road).
- ❖ Main **Gate No 1, 3 & 5** are to be used by staff and by parents to pick up / drop off their children.
- ❖ **Private Buses / Vans / Coasters** must drop off the students / staff at **Gate No 6 or 7 only**.

Children should not be dropped off/picked up in the middle of the road as it is unsafe and besides it impedes the traffic on road. Parents are requested to guide and instruct their wards to wait for the vehicle at the designated gates for pick up after school hours.

  
21/04/2026

SUNIL PETER  
Principal

CC: CMC/SMC Members/VP Academics/ All Section Heads

